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Canada. Dept. of Public  
Printing and Stationery  
Report  
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# ANNUAL REPORT

*of the*

Department of  
Public Printing  
and Stationery

*for the fiscal year ended March 31*

## 1959





*Canada. Dept. of Public Printing and  
Stationery*



# (Annual) Report

(of the

# Department of Public Printing and Stationery)

for the fiscal year

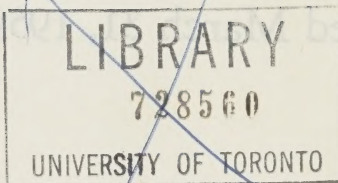
ended March 31, 1959

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The Queen's Printer and Controller of Stationery  
Ottawa, 1960



Government  
Publications



Price 25 cents      Cat. No. SP1-59

Available from the Queen's Printer  
Ottawa, Canada

*To His Excellency Major General Georges P. Vanier, D.S.O., M.C., C.D.,  
Governor General and Commander-in-Chief of Canada.*

May it please your Excellency:

I have the honour to submit to your Excellency the  
report of the Department of Public Printing and Stationery  
for the fiscal year ended March 31, 1959.

Respectfully submitted,

HENRI COURTEMANCHE,  
*Secretary of State of Canada and  
Minister in charge of the Department of  
Public Printing and Stationery.*

OTTAWA, 1959.





## Table of Contents

### PART I

Page

Introduction	9
Printing Production	9
Field Units	11
Working Conditions	11
Plant	12
Stationery	12
Office Machinery	13
Publications Distribution	14
Financial Operating Results	15
Personnel	17

*The Honourable Henri Courtemanche, P.C., M.P.,*

*Secretary of State of Canada and Minister in charge of the  
Department of Public Printing and Stationery.*

SIR:

I have the honour to submit the annual report of the Department of Public Printing and Stationery for the fiscal year 1958-59, in accordance with Section 36 of the Public Printing and Stationery Act, Chapter 226, R.S. 1952.

All of which is respectfully submitted,

C. B. WATT,

*Acting Queen's Printer.*

Printing Production	17
1. Volume of Work Processed in Main Plant	17
2. Volume of Work Processed at Printing Units	18
3. Comparative Printing Jobs	19
4. Amounts Charged to Parliament and Departments for Printing	20
Stationery Operations	21
5. Value and Breakdown of Purchases by Standard Office	21
6. Amounts Charged to Parliament and Departments for Stationery	22
7. Value of Office Machine Repairs for the last two years	22
8. List of Suppliers Rendering over \$500 for Non-Catalogue Items of Stationery purchased by the Department	23
Publications Sales	24
9. Details of Ordinary Business Including Publications Sales	24
10. Authorized free distribution of the Annual Statistics of Canada, 1957-58 and for 1958	25
Financial Operating Results	26
11. Statement of the Queen's Printer's Advance Account	26
12. Statement of Revenues and Expenditures	27
13. Details of Inventories	28
14. Details of Expenditures by Vote	29

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## Table of Contents

### PART I

	PAGE
Introduction .....	9
Printing Production .....	9
Field Units .....	11
Working Conditions .....	11
Plant Equipment and Maintenance .....	12
Stationery Operations .....	12
Office Machines .....	13
Publications Distribution .....	14
Financial Operating Results .....	15
Personnel .....	15

### PART II

#### Statistical Tables

##### *Printing Production*

1. Volume of Work Processed in Main Plant .....	17
2. Volume of Work Processed in Printing Units .....	18
3. Comparative Printing Sales .....	19
4. Amounts Charged to Parliament and Departments for Printing .....	20

##### *Stationery Operations*

5. Value and Breakdown of Purchases by Standard Objects .....	21
6. Amounts Charged to Parliament and Departments for Stationery .....	22
7. Value of Office Machine Repairs for the last two years .....	23
8. List of Suppliers Receiving over \$500 for Non-Catalogue Items of Stationery purchased by the Department .....	25

##### *Publications Sales*

9. Details of Ordinary Revenue including Publications Sales .....	31
10. Authorized free distribution of the Annual Statutes of Canada 1957-58 and for 1958 .....	31

##### *Financial Operating Results*

11. Statement of the Queen's Printer's Advance Account .....	32
12. Statement of Revenues and Expenditures .....	33
13. Details of Inventories .....	35
14. Details of Expenditures by Votes .....	35





# Annual Report of the Department of Public Printing and Stationery

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## Introduction

In this review of the year's operations, the services rendered by the Department are highlighted under descriptive headings in the first part of the report. Production statistics, details of financial operations and other statistical data, formerly interspersed with the text matter, are included in part two of the report.

## Printing Production

Production-wise, the year 1958-59 was one of moderate progress keeping pace with the growth of demands by Parliament and government departments and agencies for printing, lithography and auxiliary printing work made upon the Department.

As shown in Table 1 in the statistical section of this report, the total number of impressions increased from 96,449,554 to 119,301,275 in the Letterpress division and from 57,644,061 to 73,689,675 in Offset. Corresponding increases are also recorded in Composition and other segments of our printing operations. It is interesting to note however that, in spite of these increases, the actual number of printing requisitions received from departments was less than a year ago. This is an indication that the net growth in printing production can be attributed in part to increased parliamentary printing requirements.

## Parliamentary Work

The work of the second Session of the 24th Parliament which opened on January 15 and prorogued in July, 1959, was unusually heavy and taxed the capacity of our facilities to the utmost. There was a total of 42,456 pages printed which is an increase of 13,085 pages over the previous year. This meant that a total of approximately 467 tons of type metal had to be stored for remake-up for revised editions.

## Unusual Jobs

Added to this, were extraordinary demands for work of high priority, confidential and "must" publications, many of which were of a complex nature or required special treatment. An outstanding instance was the printing for the conversion loan which necessitated a very tight schedule to meet prompt delivery requirements. Other unusual jobs requiring special treatment and strict schedules included the printing for the Royal Commission on Copyright, the Royal Commission on Energy, the Royal Commission on Newfoundland, the Royal Commission on Industrial Design, the Royal Commission on Broadcasting and the Heeney Report on the Civil Service Commission.

## Patent Printing

In the printing of patents, one important departure from previous practice was the discontinuance of teletypesetter composition method in favour of the more economical varitype composition, due chiefly to the limited practical applications for which the teletypesetter method could be used to advantage.

## Plant Studies

During the year, there was established a Plant Studies Section which will result in more efficient service through practical applications in the Department of technological developments, as well as new methods and procedures in printing production and management. Training in methods time measurement is being provided with a view to establishing time standards in production. The assistance of the Organization and Methods Branch of the Civil Service Commission is acknowledged in the development of this project.

## Plant Operations

A marked degree of increased efficiency has been evident in the general operations of the Main Plant, Patent Printing and D.B.S. Unit. The man hours worked during 1958-59 were 1,729,284.7, giving a total dollar value of \$4,865,117 or a \$2.81 hourly cost, as against 1,461,168.2 man hours worked during the preceding period of 1957-58, giving a dollar value of \$4,486,450 or an hourly cost of \$3.07. These figures show a decrease per dollar spent of \$0.26 on total manufacturing costs.



## Planning and Estimating

The Planning and Estimating functions have also been strengthened and more efficient methods introduced during the year, particularly in the field of plant loadings and scheduling methods.

## Field Units

The development of printing units under the jurisdiction of the Department is reflected in the statistical summary, Table 2, showing an increase in the total number of impressions by the printing pools operated by the Department in larger centres throughout Canada. The value of production in the printing units totalled \$2,388,669 during the year, an increase of \$335,556 over last year.

The steady growth, during the last few years, of our printing units is the result of this Department taking over duplicating and photocopying formerly handled by individual departments. During the year, the Organization and Methods Service of the Civil Service Commission conducted a survey of duplicating work carried out by departments in central Ottawa. The report however was not available at the close of the fiscal year under review.

Of special interest was the setting up of a temporary printing unit to service the Commonwealth Trade Conference held in Montreal and the establishment, on a permanent basis, of new printing units in Quebec city and Longue Pointe, to absorb work previously performed by other departments in those areas.

## Working Conditions

Wage increases for Composition and Lithographic trades and a shorter work week for Printing and Stationery Appliance Operators represented the most significant changes in working conditions of the various printing trades represented in the Department.

The Lithographic trades received a nine cent wage increase effective the 1st of January, and the Composition trades, a five cent wage increase effective the 1st of March. These wage increases were based on similar increases provided Composition and Lithographic trades by job printing firms in the City of Montreal. The wage rates of Bindery and Letterpress trades were under review at the end of the fiscal year and retroactive wage adjustments to the 1st of March were anticipated in these trades.

The standard work week of Printing and Stationery Appliance Operators (Multilith Operators) was reduced from 40 hours to 37½ hours effective the 1st of March. These changes brought the weekly working hours of these

employees into line with conditions prevailing in the printing industry at Montreal and with the standard work week observed by Multilith Operators employed by other Government departments. Wage increases sufficient to provide the employees involved with the same take-home pay became effective co-incident with the introduction of the shorter work week.

Cordial relations were maintained during the fiscal year with organizations representing the printing trades employees. The Department continued its policy of consultation with the representatives of these organizations on such matters as wages and working conditions. This policy was further extended during the year when employee organizations were asked to participate actively in a joint labour-management committee on plant safety.

During the year, a staff booklet outlining departmental policies, procedures and services was prepared and distributed to hourly paid employees of the Department. The information contained in this booklet has been instrumental in providing employees with a better understanding of departmental operations and the conditions under which they work.

## Plant Equipment and Maintenance

In line with the policy of maintaining plant efficiency, new equipment purchased during the year were replacements of worn out or obsolete equipment. A new numbering system was applied to our inventory of all productive machinery in the Department. To complement the usual inventory data, the engineering services compiled technical reference material on machinery applications, renewable parts, lubrication, electrical, mechanical and inspection instructions.

The routine maintenance program has been developed to provide, on a regular and systematic basis, for the oiling and greasing of all productive machinery, inspection and repair during holiday period wherever possible, and yearly electrical inspection for machinery electrical equipment.

Efforts in cost reduction for the engineering and maintenance function have reduced costs by an amount of \$10,450 for the year just ended. The cost of the function for this year is \$2.80 for each \$100 of printing production whereas it was \$3.42 for the previous year.

## Stationery Operations

Sales of stationery in 1958-59 amounted to \$2,656,759. This sum represents the amounts charged against Parliament and the departments for catalogue items of stationery supplied to them and includes issues of new equipment. The amounts charged against each department are itemized in Table 6.



Bulk purchases have been extended as much as possible to commodities not included in the Department's stationery catalogue of common use items. Accordingly, close supervision has been exercised on direct purchases by departments to keep this activity to a minimum. These purchases were down to \$12,516, a decrease of close to \$2,000 from the previous year. In pursuing this policy of purchasing in bulk wherever possible, substantial savings have been realized in the procurement of duplicating supplies, the purchase of machine rolls, envelopes and miscellaneous items of stationery required by departments. This was accomplished in co-operation with the departments concerned and in most cases to their complete satisfaction. To cite one example, a survey was conducted for a department, with a view to eliminating numerous sizes of the same type of envelopes used by them. As a result of this investigation, the number of envelope sizes requisitioned was reduced from 29 to 3 and one large order placed instead of a multiplicity of higher priced small orders.

## Stores

During the past year, forty-five individual store inventories were controlled for the main and sub-stores operated by the various divisions of the Department from coast to coast. In addition, a temporary store was established to service the Commonwealth Trade and Economic Conference held in Montreal.

Progress was made towards standardization of packaging resulting in a saving of more than \$4,500 in cartons and other materials required for re-packing. This part of the program is only now beginning to show results in dollar savings and should be reflected further in the coming year.

Inventory holdings in all stores were kept at the lowest possible level consistent with efficient operating requirements. A survey was made during the year of the variety and sizes of papers in stock with a view to standardizing types and sizes in compliance with Canadian Government Specifications Board Standards for letterheads and other printed matter.

## Office Machine Service

Continuing the Department's long range program in this area of activities, purchases, repair and re-allocation of reconditioned equipment have produced worthwhile savings to the Government Service. In all, four hundred and fifty-two pieces of used equipment that would otherwise have required an expenditure of \$71,050, have been issued to departments. In addition, savings on purchases of new office equipment amounted to \$78,862.

## **Publications Sales**

The sale of publications to the general public amounted to \$812,608, a record high for this important phase of the Department's activities. Total revenues from the sale to government departments and others are shown in Table 9.

The publications sales program has been developing in orderly steps over the last few years with the publication of the official catalogues "Special Subject Catalogues and Price Lists".

Since government publications provide a record of the activities of Parliament and the government, it is gratifying to note that the public has responded so well to the considerable effort which has gone into the preparation of catalogues and publicity, as reflected in the steady increases in the sales.

## **UNESCO Publications**

In July 1958, the Publications Branch of the Department was officially recognized as the Canadian agent for the sale of UNESCO publications in this country. About 525 titles were carried in stock at the end of the year and, despite very little publicity of their availability, nearly \$4,300 revenue was derived from sales. Details on how to order these publications appear in the official catalogues. With stepped-up promotion, it is expected that UNESCO publications should attain a much higher and deserved popularity with our Canadian clients.

## **Mailing Service**

The number of mailing lists maintained and serviced by the Department increased by 118 over the previous year to a total of 744 while the number of names entered in them increased to slightly more than 374,000. In addition, 76 lists were maintained in outside departments for regular mailings averaging well over 100,000 pieces each month. Further to the mailing lists maintenance, over 10,000 plates were embossed for other departments, a decrease of 8,000 from last year which was due to the fact that more departments have turned over their lists to us for complete mailing service.

## **Free Distribution**

In accordance with regulations governing free distribution of government publications, 44 copies of each English and 15 copies of each French publication issued during the year were sent to 40 English and 10 French full-depository libraries. This free distribution includes five copies in both languages sent to the Library of Parliament.



A copy of each Daily Checklist was sent to 1,389 selective depositories and authorized officials, including Members of both Houses of Parliament, who are entitled on request, by regulation to receive one copy of each current publication. The average free distribution was 160 copies of each publication.

## Financial Operating Results

Of the \$4,000,000 in the Queen's Printer's Advance Account as at March 31, 1959, there was a credit balance with the Receiver General of Canada of \$848,197, as compared with a credit balance of \$1,139,411 as at March 31, 1958. Accounts Receivable totalled \$84,365 as compared with \$99,395 for the previous year. All outstanding accounts have been followed up during the year resulting in the complete elimination of all accounts outstanding for over a year.

Printing sales for the year ended March 31, 1959, amounted to \$14,-654,620 as compared with \$14,392,657 for the previous year, a net increase of \$261,963. Sales of stationery have remained almost the same at \$2,656,759 against \$2,674,238 for the previous year. This reduction in the sales of stationery may be attributed to a revision of our standard prices resulting in a reduction of the excess of revenue over expenditure to only \$53,242 compared with \$105,889 last year.

An excess of \$146,685 in revenue over expenditure is reported in the financial operations of the Department. Since a deficit of \$44,204 was carried over from last year, the Department has reimbursed the Receiver General a net excess of revenue over expenditure of \$102,481 derived almost equally from the Printing and Stationery branches. This net surplus represents .87% of the amount of sales originating from the Department but excludes outside printing operations.

The complete details of the financial operations of the Department for the fiscal year ended March 31, 1959, are to be found in part 2 of the report.

## Personnel

On March 31, 1959, the staff of the Department comprised 608 salaried employees as compared with 585 last year and 1,127 prevailing rate employees in printing and other trades as compared with 1,085 last year, an increase of 23 clerical employees and 42 prevailing rate employees respectively. Part of this increase was due to transfers of functions from other departments and does not represent an overall increase in staff for the Government Service.

## Training

With improved facilities, training activities were provided in most areas of departmental operations. Courses were given on supervisory training, departmental organization and operations, efficiency rating, in addition to trade courses to letterpress assistants and trainees. Under the apprenticeship program, intensive on-the-job training covering various aspects of the printing trades was given to 46 trainees from composition, letterpress, offset and bindery. Their progress was reviewed by examining boards composed of management and employees' trade representatives resulting in the promotion of 14 trainees to journeymen status and recommendations for higher pay in many other instances.

TABLE I  
**Printing Production (Main Plant)**  
 COMPARATIVE STATEMENT OF VOLUME OF WORK PROCESSED

<i>Description</i>	<i>1957-58</i>	<i>1958-59</i>
<b>PLANNING</b>		
Requisitions received for inside processing .....	14,745	13,698
Requisitions received for outside processing .....	4,476	3,653
Total .....	19,221	17,351
<b>COMPOSITION</b>		
Linotype ems set .....	226,093,937	281,410,302
Monotype ems set .....	111,567,912	121,003,214
Monotype sorts cast .....	486,106 lb.	479,104 lb.
<b>LETTERPRESS (Impressions)</b>		
Large cylinder presses .....	37,427,245	38,647,182
Pony cylinder presses .....	12,756,580	13,116,860
Vertical presses .....	24,721,914	21,286,545
Rotary presses (envelopes) .....	7,696,922	1,281,800
Platen presses .....	5,366,014	5,062,893
Heidelberg presses .....	6,779,329	6,401,524
Rotary Miller-Laufer .....	—	29,848,316*
Total .....	94,748,004	115,645,120
<b>LETTERPRESS (Embossing)</b>		
Letterheads, envelopes, cards .....	1,701,550	3,656,155
Grand Total .....	96,449,554	119,301,275
<b>OFFSET</b>		
Plates made .....	19,230	16,296
Number of camera shots made .....	35,948	29,435
<b>OFFSET (Impressions)</b>		
10" x 14" Multiliths .....	1,160,219	—
17" x 22" presses .....	13,510,968	16,276,711
21" x 28" presses .....	8,251,036	11,089,325
35" x 45" presses .....	14,597,537	19,090,066
22" x 34" presses .....	20,124,301	25,688,790
19" x 24" presses .....	—	1,544,783
Total .....	57,644,061	73,689,675

\* Seven months only.



TABLE 2

## Printing Production (Field Units)

## COMPARATIVE STATEMENT OF VOLUME OF WORK PROCESSED

<i>Unit</i>	<i>Plates made or received</i>		<i>Total impressions</i>	
	<i>1957-58</i>	<i>1958-59</i>	<i>1957-58</i>	<i>1958-59</i>
<b>OTTAWA AREA</b>				
Eastview .....	34,115	31,837	29,247,129	27,418,381
Cartier Square .....	256,934	277,902	47,409,786	53,355,349
Mackenzie Avenue .....	19,324	25,518	37,309,853	36,294,328
Preston Street .....	27,300	33,168	45,134,457	58,801,719
Rockcliffe .....	62,538	99,421	19,736,064	24,267,024
Albert Street .....	—	13,039	—	7,980,954
St. Patrick Street .....	225,790	153,658	51,229,208	57,175,617
<b>OUTSIDE OF OTTAWA</b>				
Esquimalt .....	34,220	45,157	8,808,014	8,695,511
Vancouver .....	22,760	29,376	11,804,853	12,360,960
Edmonton .....	37,965	36,563	9,955,186	11,775,616
Winnipeg .....	29,292	33,058	9,831,084	11,820,963
Camp Borden .....	89,762	109,446	13,901,037	14,472,889
Clinton .....	22,962	27,542	4,193,313	4,579,259
Cobourg .....	15,220	15,282	9,574,370	6,715,148
Kingston .....	44,932	63,202	8,275,264	8,304,470
London .....	41,464	53,275	10,039,050	12,454,671
Trenton .....	43,843	52,295	11,842,486	13,335,233
Toronto .....	39,658	36,262	21,569,292	21,319,835
Montreal .....	32,888	38,040	18,539,918	18,619,579
Halifax .....	83,471	83,287	20,132,690	22,255,792
25 C.O.D. ....	—	10,805	—	3,223,982
Quebec .....	—	13,125	—	2,348,793
Grand Total .....	1,082,186	1,281,258	402,693,441	437,576,073

TABLE 3  
Comparative Printing Sales

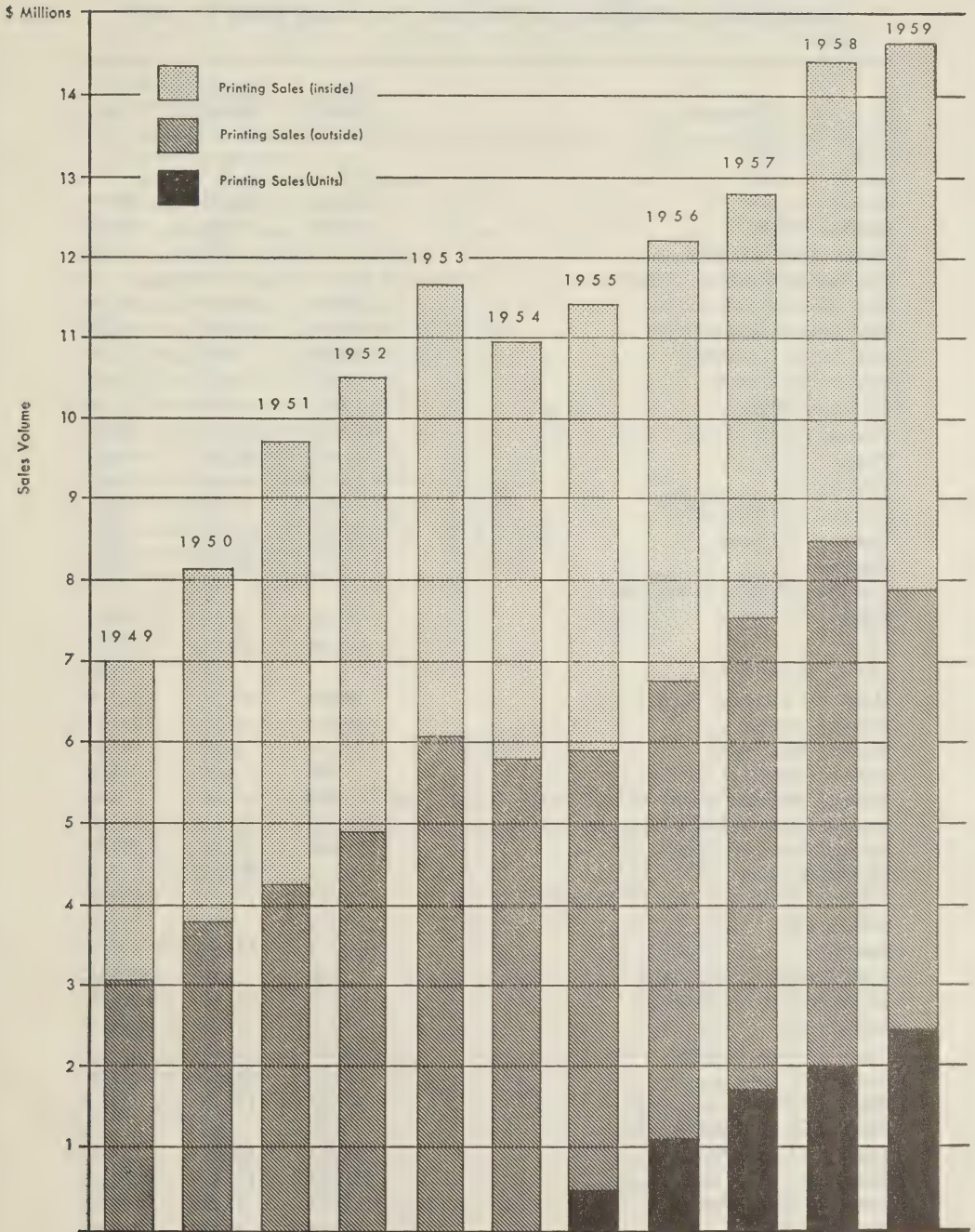


TABLE 4

Amounts Charged Against Parliament and the Departments for Printing,  
Lithographing, Binding, etc., for the Fiscal Year Ended March 31, 1959

<i>Department</i>	<i>Outside Printing</i>	<i>Inside Printing</i>	<i>Total</i>
	\$	\$	\$
Agriculture .....	225,572	264,024	489,596
Archives—Public .....	5,730	18,882	24,612
Auditor General's Office .....	5	3,531	3,536
Canadian Broadcasting Corporation .....	—	10	10
Chief Electoral Officer .....	13,157	20,044	33,201
Citizenship and Immigration .....	115,624	113,598	229,222
Civil Service Commission .....	18,049	53,258	71,307
Defence Production .....	9,678	17,277	26,955
Exchequer Court .....	—	1,103	1,103
External Affairs .....	232,911	124,214	357,125
Finance .....	561,328	228,752	790,080
Fisheries .....	81,533	58,075	139,608
Governor General's Office .....	378	2,757	3,135
House of Commons .....	34,083	670,067	704,150
Insurance .....	—	104,222	104,222
International Joint Commission .....	—	159	159
Justice .....	1,478	15,326	16,804
Labour .....	810,558	393,413	1,203,971
Library of Parliament .....	—	5,889	5,889
Mines and Technical Surveys .....	84,605	116,101	200,706
National Defence .....	960,010	2,374,215	3,334,225
National Film Board .....	27,197	18,111	45,308
National Gallery of Canada .....	129	4,152	4,281
National Harbours Board .....	818	5,585	6,403
National Health and Welfare .....	200,125	211,170	411,295
National Research Council .....	8,683	128,888	137,571
National Revenue .....	594,543	320,002	914,545
Northern Affairs and National Resources .....	296,667	189,493	486,160
Penitentiaries .....	3,868	7,768	11,636
Post Office .....	404,537	574,004	978,541
Privy Council .....	798	4,314	5,112
Public Printing and Stationery .....	199,623	1,033,890	1,233,513
Public Works .....	27,310	67,576	94,886
Royal Canadian Mounted Police .....	88,904	40,465	129,369
Secretary of State .....	3,093	920,610	923,703
Senate of Canada .....	43,480	149,660	193,140
Supreme Court of Canada .....	342	1,077	1,419
Trade and Commerce .....	98,492	554,964	653,456
Transport .....	155,823	150,405	306,228
Transport Commissioners .....	7,682	17,521	25,203
Veterans Affairs .....	94,721	95,898	190,619



TABLE 4—Concluded

<i>Department</i>	<i>Outside Printing</i>	<i>Inside Printing</i>	<i>Total</i>
	\$	\$	\$
Miscellaneous:			
Atomic Energy Control Board .....	—	301	301
Atomic Energy of Canada Ltd. ....	722	3,296	4,018
Bank of Canada .....	57,700	8,672	66,372
Board of Broadcasting Governors .....	—	289	289
British Ministry of Pensions .....	—	—	—
Canadian Arsenals Limited .....	—	12	12
Canadian Commercial Corporation .....	—	10	10
Canadian Council National Commission .....	48	2,733	2,781
Canadian Maritime Commission .....	968	819	1,787
Central Mortgage and Housing Corporation .....	—	1,238	1,238
Crown Assets Disposal Corporation .....	—	—	—
Defence Construction 1951 Ltd. ....	—	49	49
Eldorado Mining and Refining Ltd. ....	355	2,404	2,759
Export Credit Corporation .....	—	—	—
Federal District Commission .....	—	599	599
Northern Canada Power Commission .....	182	59	241
Royal Commission on Energy .....	13	1,480	1,493
Royal Commission on Price Spread of Food Products ....	—	162	162
United Kingdom Liaison Staff Air .....	—	—	—
St. Lawrence Seaway Authority .....	60,384	20,121	80,505
Total .....	5,531,906	9,122,714	14,654,620

TABLE 5

## Value and Breakdown of Purchases by Standard Objects

<i>Description</i>	<i>1957-58</i>	<i>1958-59</i>
	\$	\$
Office Equipment .....	1,511,116	1,641,448
Stationery .....	5,261,534	5,590,627
Paper .....	3,829,662	4,362,833
Envelopes .....	454,706	611,860
Books and Periodicals .....	2,338	—
Plant Equipment .....	650,769	845,799
Plant Supplies .....	1,266,847	1,210,496
Total .....	12,976,972	14,263,063

TABLE 6

### Amounts Charged Against Parliament and the Departments for Stationery for the Last Five Fiscal Years

Department	1954-55	1955-56	1956-57	1957-58	1958-59
	\$	\$	\$	\$	\$
Agriculture.....	315,728	131,670	114,032	116,289	126,821
Archives-Public.....	8,944	2,559	2,594	3,277	3,714
Auditor General's Office.....	1,622	778	742	936	865
Canadian Broadcasting Corporation.....	19	11	—	49	—
Chief Electoral Officer.....	1,033	272	772	2,399	264
Citizenship and Immigration.....	485,716	168,773	198,840	192,260	203,751
Civil Service Commission.....	61,512	37,776	18,310	15,243	22,605
Defence Production.....	84,545	47,519	31,541	39,398	38,105
Exchequer Court.....	801	451	234	362	348
External Affairs.....	137,751	48,320	39,402	39,495	53,793
Finance.....	287,600	74,703	57,451	57,862	50,721
Fisheries.....	37,435	24,570	22,881	24,898	26,100
Governor General's Office.....	1,258	683	503	381	462
House of Commons.....	31,891	16,011	12,298	21,467	14,644
Insurance.....	7,599	1,228	879	960	789
International Joint Commission.....	1,390	539	339	425	404
Justice.....	27,876	10,419	5,618	6,274	7,211
Labour.....	253,845	108,690	68,276	79,576	115,295
Library of Parliament.....	4,301	712	541	567	522
Mines and Technical Surveys.....	147,780	33,602	28,489	28,840	29,647
National Defence.....	4,514,059	1,724,435	906,664	1,132,628	986,359
National Film Board.....	32,706	12,155	14,153	15,702	18,387
National Gallery of Canada.....	1,490	548	51	—	85
National Harbours Board.....	639	469	449	762	217
National Health and Welfare.....	181,852	71,924	54,630	62,023	59,378
National Research Council.....	5,110	1,552	1,587	1,777	1,763
National Revenue.....	580,958	228,713	145,736	169,656	154,394
Northern Affairs & National Resources.....	100,116	56,426	62,752	64,375	70,418
Penitentiaries.....	54,793	25,910	23,629	32,990	30,380
Post Office.....	449,993	131,396	87,962	106,541	130,942
Privy Council.....	6,812	3,947	2,853	6,221	3,686
Public Printing and Stationery.....	29,367	38,551	29,432	30,641	42,945
Public Works.....	87,486	49,072	44,162	43,368	55,665
Royal Canadian Mounted Police.....	178,780	101,472	65,073	73,225	73,870
Secretary of State.....	34,324	15,841	6,370	6,790	8,670
Senate of Canada.....	4,962	1,515	2,817	2,620	2,936
Supreme Court.....	1,868	914	838	815	841
Trade and Commerce.....	160,929	71,751	51,085	50,131	59,652
Transport.....	318,437	120,151	97,766	114,117	121,074
Transport Commissioners.....	28,257	2,724	3,444	2,629	3,417
Veterans Affairs.....	196,695	138,709	113,086	108,821	114,774
Miscellaneous:					
Atomic Energy Control Board.....	738	157	159	193	227
Atomic Energy of Canada Limited.....	131	—	—	—	43
Bank of Canada.....	5,827	4,303	2,606	3,750	7,151
Board of Broadcasting Governors.....	—	—	—	—	498
British Ministry of Pensions.....	25	16	13	22	24
Canadian Arsenal Limited.....	935	120	85	189	293
Canadian Commercial Corporation.....	—	3	—	—	1
Canadian Maritime Commission.....	801	371	258	374	349
Central Mortgage and Housing Corporation.....	3	10	24	11	—
Crown Assets Disposal Corporation.....	2,227	2,593	2,076	2,569	4,109
Defence Construction (1951) Ltd.....	—	17	24	29	7
Federal District Commission.....	—	—	—	19	26
Northern Canada Power Commission.....	—	—	220	633	746
Royal Commission on Energy.....	—	—	—	314	796
Royal Commission on Price Spread of Food Products.....	—	—	—	917	739
St. Lawrence Seaway Authority.....	14,117	9,324	8,634	8,422	5,835
United Kingdom Air Liaison Mission.....	—	—	—	1	—
United Kingdom Payments Office.....	15	11	18	5	—
United Kingdom Service Liaison Staff Air.....	166	197	32	—	1
Adjustment.....	5	—	—	—	—
	8,893,269	3,524,583	2,332,430	2,674,238	2,656,759

The amounts charged against Parliament and the Departments for the fiscal year 1958-59 are for stationery items supplied from the Department of Public Printing and Stationery catalogue and also issue of new office equipment.

In accordance with Treasury Board Minute 478411 dated December 2, 1954, and Treasury Board Minute 481131 dated January 14, 1955, the Department of Public Printing and Stationery is required to audit all invoices for non-catalogue items of Stationery and all invoices covering the Purchase of office machines, after which the invoices are to be passed to the requisitioning Departments for direct payment to the suppliers.

During the year 1958-59 suppliers' invoices valued at \$5,432,632 were audited and forwarded to the requisitioning Departments for payment.

Prior to 1956-57 sales of Stationery have always included sales of typewriter repairs. This year as the repairs are performed on a free basis, it is estimated that the value of this service amounts to \$610,946.

TABLE 7

Value of Office Machine Repairs for Parliament and the Departments  
for the Last Two Fiscal Years

<i>Department</i>	<i>1957-58</i>	<i>1958-59</i>
	\$	\$
Agriculture .....	18,273	16,987
Archives—Public .....	593	608
Auditor General's Office .....	214	157
Air Transport Board .....	56	130
Board of Broadcasting Governors .....	—	21
Board of Grain Commissioners .....	717	767
Canadian Broadcasting Corporation .....	2	—
Canadian Farm Loan Board .....	403	241
Canadian Maritime Commission .....	77	87
Chief Electoral Officer .....	145	42
Citizenship and Immigration .....	12,920	12,951
Citizenship and Immigration—Indian Affairs .....	2,595	3,639
Civil Service Commission .....	5,432	5,248
Comptroller of the Treasury .....	32,988	34,812
Defence Production .....	7,594	9,194
Defence Research Board .....	6,686	5,723
Dominion Bureau of Statistics .....	12,393	10,074
Dominion Coal Board .....	96	108
Eastern Rockies Forest Conservation Board .....	251	—
Exchequer Court of Canada .....	94	91
External Affairs .....	5,119	3,328
Finance .....	4,452	3,877
Fisheries .....	4,043	4,742
Governor General's Office .....	117	85
House of Commons .....	2,779	3,431
Insurance .....	449	525
International Joint Commission .....	82	71
Justice .....	4,265	3,557
Justice—Penitentiaries .....	2,040	2,539
Labour .....	5,878	3,569
Library of Parliament .....	164	162
Mines and Technical Surveys .....	5,793	4,693
National Defence .....	269,033	251,905
National Film Board .....	3,056	2,810
National Gallery of Canada .....	130	54
National Harbours Board .....	—	2
National Health and Welfare .....	13,072	12,366
National Health and Welfare—Indian Health Service .....	651	752
National Library .....	113	257
National Research Council .....	—	15



TABLE 7—Concluded

<i>Department</i>	<i>1957-58</i>	<i>1958-59</i>
	\$	\$
National Revenue—Excise .....	21,296	24,590
National Revenue—Taxation .....	39,926	42,942
Northern Affairs and National Resources .....	3,264	5,561
Post Office .....	23,965	22,834
Privy Council .....	579	614
Public Printing and Stationery .....	10,491	14,486
Public Works .....	6,958	8,896
Resources and Development .....	3,129	—
Royal Canadian Mint .....	246	117
Royal Canadian Mounted Police .....	15,168	16,448
Secretary of State .....	3,390	3,627
Senate of Canada .....	538	942
Supreme Court of Canada .....	273	264
Tariff Board .....	30	18
Trade and Commerce—Administration .....	3,648	4,077
Transport .....	20,903	20,732
Transport Commissioners .....	494	244
Unemployment Insurance Commission .....	17,190	20,341
Veterans Affairs .....	25,530	23,212
Veterans Land Act .....	1,235	976
Miscellaneous—		
Atomic Energy Control Board .....	51	18
St. Lawrence Seaway Authority .....	466	382
Canadian Arsenals Limited .....	34	—
United Kingdom Air Liaison Mission .....	89	—
Commission for Royal Tour (1959) .....	—	5
	621,658	610,946

Note.—No sales are being recorded for office machine repairs as this service is paid from appropriations for this purpose.

TABLE 8

List of Suppliers receiving over \$500 for Non-Catalogue items purchased by Department of Public Printing and Stationery and paid by the Requisitioning Department.\*

List of Suppliers receiving \$10,000 or more for purchases paid for by Department of Public Printing and Stationery may be found in Part II (v) of the Public Accounts of Canada.

<i>Firm</i>	<i>Amount</i>
Abso Blue Prints Limited .....	\$ 4,104
Acme Carbon & Ribbon Co. Ltd. ....	30,060
Acousticon—Dictograph Co. of Canada Ltd. ....	5,206
Addressograph-Multigraph of Canada Ltd. ....	237,330
Advance Blue Print Co. ....	4,367
The Ahearn & Soper Co. Ltd. ....	650
The Alberta Drafting and Blue Print Co. Ltd. ....	651
Allied Paper Products Ltd. ....	12,220
The American Crayon Co. ....	625
Anso of Canada Ltd. ....	7,208
Apeco of Canada Ltd. ....	101,253
W. D. Armstrong & Co. Reg'd .....	795
Atlas Carbon & Ribbon Co. Ltd. ....	1,944
Atlas Helio (Eastern) Co. Ltd. ....	33,529
Audograph (Canada) Ltd. ....	3,454
The Ault & Wiborg Co. of Canada Ltd. ....	679
Automatic Electric Sales (Canada) Ltd. ....	1,867
Balances Visibles Systems .....	723
Barber-Ellis of Canada Ltd. ....	15,908
H. G. Barter & Son .....	27,634
Bathurst Containers Ltd. ....	8,056
B.C. Paper Converters Ltd. ....	20,000
Beach Industries Limited .....	4,257
Bel Cleer Products Co. ....	6,597
W. J. Bell Paper Co. Ltd. ....	1,009
Birmingham & Boulet Stencils & Carbons Co. ....	2,269
Better Packages of Canada Ltd. ....	1,401
Block & Anderson (Canada) Ltd. ....	88,799
W. E. Booth Company Ltd. ....	2,587
Bostitch—Canada Ltd. ....	4,305
Bouvier Envelopes Ltd. ....	6,784
Bradma of Canada Ltd. ....	8,525
The Brown Bros. Ltd. ....	39,693
The Charles Bruning Co. Canada Ltd. ....	13,484
Budge Carbon & Ribbons Ltd. ....	29,047
Buntin, Gillies & Co. Ltd. ....	3,326
Buntin, Reid Paper (Eastern) Ltd. ....	12,721
Burroughs Adding Machine of Canada Ltd. ....	86,445
The Butler Optical Co. Ltd. ....	3,986
Camera House .....	2,155
Canada Carbon & Ribbon Co. Ltd. ....	40,845
Canada Decalcomania Co. Ltd. ....	792

\* (See footnote, table 6).

TABLE 8—Continued

<i>Firm</i>	<i>Amount</i>
Canada Envelope Co. ....	\$ 1,587
Canada Paper Co. ....	18,696
Canada Printing Ink Co. Ltd. ....	1,326
Canada Sealing Devices Reg'd ....	803
Canadian Blank Book Co. ....	7,097
Canadian Charts & Supplies Ltd. ....	11,411
Canadian Comptometer Ltd. ....	8,474
Canadian Fine Colour Co. Ltd. ....	1,172
Canadian Kodak Sales Ltd. ....	21,729
Canadian Linotype Limited ....	707
Canadian Ribbon Tape Co. Ltd. ....	10,170
Canadian Simplex Sales ....	640
Canadian Sorter Graf Co. ....	606
Canadian Steel Strapping Co. Ltd. ....	973
Canadian Technical Tape Ltd. ....	13,462
La Compagnie Canadienne de Papeterie Limitée ....	1,259
Capital Carbon & Ribbon Co. Ltd. ....	28,404
Capital Stamp & Stationery Co. Ltd. ....	31,889
Carbon Paper Service Bureau ....	511
Hugh Carson Ltd. ....	3,128
The Carter's Ink Co. of Canada Ltd. ....	5,055
Central Scientific Co. of Canada Ltd. ....	19,459
Le Centre Pédagogique ....	732
The Chas Chapman Co. ....	9,084
Christie Chemical Co. ....	1,112
Christie School Supply Ltd. ....	1,040
Clarke & Stuart Co. Ltd. ....	7,889
Cleveland Container Canada Limited ....	520
Columbia Paper Co. Ltd. ....	660
Commercial Litho Plate Graining Co. ....	13,989
Computing Devices of Canada Ltd. ....	39,564
Consolidated Paper Sales Ltd. ....	12,959
The Continental Paper Products Ltd. ....	11,094
Copeland-Chatterson Ltd. ....	10,089
Corbeil-Hooke Ltd. ....	5,992
R. W. Crabtree Sons (Canada) Ltd. ....	817
R. L. Crain Ltd. ....	15,317
Crawley Films Ltd. ....	2,382
Curto Calculators of Canada Ltd. ....	1,035
Cutting Ltd. ....	87,691
Davis and Henderson Ltd. ....	733
C. F. Dawson Co. Ltd. ....	3,971
W. V. Dawson Ltd. ....	947
Dawson Bros. Ltd. ....	680
Dennison Mfg. Co. of Canada Ltd. ....	1,459
John Dickinson & Co. (Canada) Ltd. ....	3,094
A. B. Dick Co. of Canada Ltd. ....	6,048
W. J. Dick & Co. Limited ....	1,186
Dictaphone Corporation Ltd. ....	39,368
Diehl Calculating Machines of Canada Limited ....	10,900
Di-Noc Chemical Arts (Canada) Ltd. ....	15,819
Ditto of Canada Ltd. ....	13,182
Dixon Pencil Co. Ltd. ....	753
Dominion Blank Book Co. Ltd. ....	3,550
Dominion Envelope Co. Ltd. ....	1,663



TABLE 8—Continued

<i>Firm</i>	<i>Amount</i>
The Dominion Loose Leaf Co. Ltd. ....	\$ 6,289
Dominion Microfilms Ltd. ....	19,279
Doon Twines Ltd. ....	186,505
J. P. Drouin Stationer ....	1,593
Duford Ltd. ....	5,498
Du Pont Company of Canada (1956) Limited ....	6,941
Eagle Pencil Co. of Canada Ltd. ....	2,238
Eastern Gummed Paper Co. Ltd. ....	40,195
Eastward Industries Ltd. ....	14,204
Eberhard Faber Pencil Co. Canada 1955 Ltd. ....	2,158
Econotrol Ltd. ....	87,958
The E. B. Eddy Co. ....	57,740
Thomas A. Edison of Canada Ltd. ....	17,425
Envelope Internationale Limitée ....	14,375
Evans & Kert Ltd. ....	25,986
E. W. Scale Company Limited ....	627
Federal Paper Co. Ltd. ....	749
Friden Agency Ltd. ....	560
Gage Envelope (W. J. Gage Limited) ....	18,778
Gair Co. Canada Ltd. ....	3,306
Gestetner (Canada) Ltd. ....	179,269
Globe Envelopes Ltd. ....	12,688
G.M. Plastic Corp. ....	10,008
Grand & Toy Ltd. ....	2,758
Granger Frères Limitée ....	1,663
Graphic Industries ....	950
Ernest Green & Son Ltd. ....	6,061
Gummed Papers Limited ....	1,120
Haul Photographic Supply Ltd. ....	1,945
The Haloid Co. of Canada Ltd. ....	2,465
The E. Harris Company Limited ....	1,380
Harris Seybold Canada Limited ....	2,126
T. Havill Paper Company ....	1,413
Chas. Higgerty ....	739
J. M. Hill & Son Ltd. ....	69,932
Hinde & Dauch Paper Co. of Canada Ltd. ....	1,931
H.M. Stationery Office ....	524
W. Hodson & Associates ....	1,249
Honeywell Controls Ltd. ....	948
Jack Hood School Supplies Co. Ltd. ....	7,889
The Hughes-Owens Co. Ltd. ....	233,692
Hutchings & Patrick Ltd. ....	16,335
Hygrade Containers Limited ....	3,366
Index Card Co. Ltd. ....	17,129
Industrial Schools for the Deaf ....	1,970
International Business Machines Co. Ltd. ....	283,318
Johnson & Johnson Limited ....	6,036
Kelvin & Hughes (Canada) Ltd. ....	792
Kerr-Ellams Office Appliance Ltd. ....	15,735
Keuffel & Esser of Canada Ltd. ....	106,415
Kilgour's Ltd. ....	12,053
A. Kimball Ltd. ....	7,512
Kodak Ltd. ....	581
Kores of Canada Ltd. ....	6,368
Kruger Paper Co. Ltd. ....	2,108

TABLE 8—Continued

<i>Firm</i>	<i>Amount</i>
Laflamme Frères Enrg. ....	\$ 5,367
Lightstone Sales Co. Inc. ....	1,874
T.B. Little Papers ....	8,184
Lowe-Martin Co. Ltd. ....	54,119
The Luckett Loose Leaf Co. Ltd. ....	842
MacMillan Office Appliances Co. Ltd. ....	55,405
Magnetic Recording Industries ....	50,693
Maitland Charts Ltd. ....	1,798
Major Paper Box & Wire Works Ltd. ....	7,052
Manton Brothers Ltd. ....	1,301
Manton Printing Inks Ltd. ....	607
Marchant Calculators Ltd. ....	34,755
Marking Devices & Equipment ....	2,694
N. Martineau & Fils ....	5,112
Martlin & Lawrie Ltd. ....	13,792
Mayer Sealing Devices ....	848
The McBee Company Ltd. ....	37,814
McCaskey Ltd. ....	28,322
McDougall Microfilms Ltd. ....	5,727
McFarlane Son & Hodgson (Limited) ....	23,766
McCarvey Agencies Ltd. ....	615
Microfilming Services Ltd. ....	9,614
Mid-City Ribbon & Carbon Mfg. Ltd. ....	32,947
Mid-West Paper Ltd. ....	6,651
Minnesota Mining & Manufacturing of Canada Ltd. ....	93,803
Mitchell Houghton Co. Ltd. ....	941
Monroe Calculating Machine Co. of Canada Ltd. ....	45,780
Montreal Envelope Co. Ltd. ....	529
Thomas E. Moore ....	3,942
Vic Morris Shipping Supplies Reg'd ....	7,398
Moulded Fibre Ltd. ....	1,762
Moyer School Supplies Ltd. ....	13,715
Muirhead Instruments Ltd. ....	146,736
Multiplex Display Fixture Co. ....	678
C. H. Munn Co. Ltd. ....	5,197
Mystik Tape Sales (Canada) Ltd. ....	15,321
National Cash Register Co. ....	88,161
National Paper Goods Ltd. ....	7,214
National Typewriter Incorporated ....	954
Neville Paper Limited ....	8,614
Norcal Reproductions and Engineering Supplies Ltd. ....	4,159
Northern Drafting & Blueprint Co. ....	2,895
Northern Electric Co. Ltd. ....	765
Office Appliances Ltd. ....	165,960
The Office Specialty Mfg. Co. Ltd. ....	92,704
Ofrex (Canada) Limited ....	638
The Ottawa Drug Company Limited ....	827
Ottawa Paper Box Co. Ltd. ....	8,332
Ottawa Rubber Stamp and Engraving Ltd. ....	4,386
Ottawa Typewriter Co. Ltd. ....	153,538

TABLE 8—Continued

<i>Firm</i>	<i>Amount</i>
Paper Sales Limited .....	\$ 923
Paragon-Revolute (Canada) Ltd. ....	9,750
Frank Parsons Paper Company Inc. ....	1,045
Peerless Carbon & Ribbon Co. Ltd. ....	27,350
Pembroke Shook Mills Ltd. ....	9,126
Photographic Stores Ltd. ....	28,828
Photostat Corp. ....	68,957
Pickett Sales Co. (Canada) ....	992
John Pierce Holdings Limited ....	695
Pitney-Bowes of Canada Ltd. ....	49,261
Plan Filing Systems ....	817
Polyethelene Bag Mfg. Co. Ltd. ....	512
The J. R. Poole Co. Ltd. ....	947
H. H. Popham & Co. Ltd. ....	6,200
The Powis Bros. ....	944
John C. Preston Ltd. ....	52,003
Preston Microfilming Services Ltd. ....	79,335
Pritchard & Andrews Co. of Ottawa Ltd. ....	17,343
Provincial Envelope Co. of Canada ....	1,275
Provincial Paper Ltd. ....	21,200
Randmar Platens & Parts Ltd. ....	816
L. A. Reeves Ink Co. ....	651
Remington Rand Ltd. ....	202,017
Renouf Publishing Co. Ltd. ....	1,198
Rolland Paper Co. Ltd. ....	25,760
La Compagnie J. B. Rolland & Fils ....	15,935
Alfred R. Roller Sales ....	826
Roneo Company of Canada Ltd. ....	35,345
Royal Typewriter Co. Ltd. ....	1,610
The Runge Press Ltd. ....	558
Savoy's Continuous Forms Ltd. ....	2,050
Schofield Paper Co. Ltd. ....	1,257
Scott's Screen Process Supplies ....	3,585
Scripto of Canada Ltd. ....	8,551
Sears Ltd. ....	3,293
Seeley Systems of Canada Ltd. ....	29,074
Sinclair & Valentine Co. of Canada Ltd. ....	629
Smith-Davidson & Leeky Ltd. ....	1,714
Howard Smith Paper Mills Ltd. ....	69,401
Snelling Paper Sales Ltd. ....	10,640
The Southam Printing Co. Montreal ....	2,014
Spencer & McMullen Ltd. ....	1,663
Standard Paper Box Mfg. Ltd. ....	12,923
Standard Microfilming Co. Ltd. ....	3,871
Standard Sticker & Label Co. Ltd. ....	7,285
The Steel Equipment Co. Ltd. ....	672
Sterling Marking Products Ltd. ....	3,930
Jos W. Stevenson & Co. Ltd. ....	5,440
Stone Straw Corp. of Canada Ltd. ....	47,895
Superior Envelopes Ltd. ....	2,654



TABLE 8—Concluded

<i>Firm</i>	<i>Amount</i>
Surveying & Drawing Supply Co. Ltd. ....	\$ 3,129
Swift Canadian Co. Ltd. ....	708
E. G. Thomas & Son Ltd. ....	961
Toledo Scale Co. of Canada Ltd. ....	1,008
Toronto Envelope Co. Ltd. ....	1,048
Toronto Type Foundry Co. Ltd. ....	9,172
Tower Productions Ltd. ....	25,366
Travers Aprons Ltd. ....	677
J. G. Trottier ....	571
Underwood Ltd. ....	126,261
John Underwood (Canada) Ltd. ....	1,279
United Stationery Co. Ltd. ....	2,717
Universal Business Machines Inc. ....	6,050
Vari-Typer Corp. of Canada Ltd. ....	20,359
Venus Pencil Co. Ltd. ....	16,826
Victor Adding Machine Co. (Canada) Ltd. ....	29,978
Victoria Paper Co. Ltd. ....	3,260
Villemaire Frères Ltd. ....	783
Visirecord of Canada Ltd. ....	12,269
Vue-Craft Products Ltd. ....	1,315
Norman Wade Co. Ltd. ....	7,280
Warner Business Machines Ltd. ....	659
J. C. Wilson Ltd. ....	3,469
Wilson Jones Co. Ltd. (Canada) ....	26,848
The Willson Stationery Co. Ltd. ....	3,051
Winnipeg Envelope Co. ....	5,519
Woods-Dryden Paper Bags Ltd. ....	1,056
The Wright Line of Canada Ltd. ....	8,646
	<hr/>
	\$ 5,389,912
Accounts of less than \$500.00 each ....	42,720
	<hr/>
Total ....	\$ 5,432,632

**TABLE 9**  
**Details of Ordinary Revenue**

<i>Canada Gazette:</i>		
Subscriptions .....	\$ 15,248	
Advertising and extra copies .....	93,836	
		\$ 109,084
Sales of Publications:		
Parliament and Departments .....	101,315	
Public .....	812,608	
Annual Statutes .....	19,285	
Revised Statutes .....	1,395	
		934,603
Refunds of Previous Year's Expenditures .....		706
Miscellaneous .....		2,294
Queen's Printer's Advance Account		
Excess of Revenue over Expenditure .....		102,481
		<u>\$ 1,149,168</u>

**TABLE 10**  
**Authorized free distribution of the Annual Statutes of Canada  
for 1957-58 and for 1958**

	<i>English</i>	<i>French</i>
Office of the Governor General of Canada (bound in half-calf)	1	.....
Office of the Speaker of the House of Commons .....	1	.....
Office of the Speaker of the Senate .....	1	1
Office of each member of the Government of Canada .....	24	32
Office of the Leader of the Opposition .....	1	.....
Members of the House of Commons and Members of the Senate	300	158
Members of Provincial Governments and elected members of the Yukon and Northwest Territorial Councils .....	112	21
Officials of Provincial Governments and of the Yukon and Northwest Territorial Councils .....	582	233
Members of the Judiciary of Canada .....	777	201
Officials of the Senate, of the House of Commons and of the various departments of the Government of Canada .....	323	59
Library of Parliament and the National Library .....	11	7
Provincial legislative, university, law faculty college and public libraries in Canada .....	157	67
Canadian Embassies and Consular posts, Canadian Trade Com- missioners, United Nations, Members of and officers of the governments of countries other than Canada, universities and other institutions therein, if in the opinion of the Queen's Printer it is in the public interest .....	130	18
	<u>2,420</u>	<u>797</u>

TABLE II  
Statement of Queen's Printer's Advance Account as at March 31, 1959

CURRENT ASSETS		CURRENT LIABILITIES	
Credit Balance with Receiver General .....	\$ 848,197	Accounts Payable .....	\$ 8,075
Accounts Receivable .....	84,365	Accrued Wages .....	8,880
Inventories		Queen's Printer's Advance Account .....	4,000,000
Work-in-Process .....	\$ 570,914		
Stores (Valued at Average and Standard Cost) .....	2,511,701		
Postage .....	1,778		
	<u>3,084,393</u>		
	\$ 4,016,955		<u>\$ 4,016,955</u>

N.B.—A net profit of \$102,481 was transferred as Revenue-Return on Investment for the current year operations. The excess of Revenues over Expenditures, in the amount of \$146,685, for this year was applied against a deficit of \$44,204, carried over from the previous year.



TABLE 12  
Statement of Revenues and Expenditures for the Year Ended March 31, 1959

	Printing Branch	Stationery Branch	Total
<b>REVENUES</b>			
Inside Printing .....	\$ 6,734,045	\$ 2,656,759	\$ 9,390,804
Outside Printing (Commercial Contracts) .....	5,531,906	—	5,531,906
Printing Units .....	2,388,669	\$ 2,656,759	2,388,669
	<u>\$14,654,620</u>	<u>\$ 2,656,759</u>	<u>\$17,311,379</u>
<b>EXPENDITURES</b>			
<b>Direct Materials</b>			
Inventory April 1, 1958 .....	1,388,726	827,403	2,216,129
Purchases .....	3,479,042	2,685,799	6,164,841
Accounts Payable .....	2,839	5,236	8,075
	<u>4,870,607</u>	<u>3,518,438</u>	<u>8,389,045</u>
Total .....	1,598,558	2,603,517	2,513,479
Less: Inventory March 31, 1959 .....	3,272,049	—	3,272,049
	<u>—</u>	<u>—</u>	<u>—</u>
Direct Labour (Prevailing Rate Wages including accrued) .....	4,379,037	—	4,379,037
<b>Manufacturing Expenses</b>			
Indirect Labour (Classified Employees) .....	1,058,595	—	1,058,595
Freight, Express and Cartage .....	71,825	—	71,825
Unemployment Insurance .....	13,699	—	13,699
Sundry Materials .....	81,196	—	81,196
	<u>1,225,315</u>	<u>—</u>	<u>1,225,315</u>
Total Expenses .....	8,876,401	2,603,517	11,479,918

TABLE 12—Cont'd.

## Statement of Revenues and Expenditures for the Year Ended March 31, 1959

	Printing Branch	Stationery Branch	Total
Work-in-Process			
Work-in-Process Inventory April 1, 1958 .....	656,084	—	656,084
Less: Work-in-Process Inventory March 31, 1959 .....	570,914	—	570,914
Total Factory Cost .....	8,961,571	2,603,517	11,565,088
Outside Work .....	5,464,473	—	5,464,473
Paper and Art Work supplied on Outside Work .....	67,433	—	67,433
Cost of Goods Sold .....	\$ 5,531,906	—	\$ 5,531,906
GROSS EXCESS .....	14,493,477	\$ 2,603,517	17,096,994
Other Operating Expenditures	161,143	53,242	214,385
Professional and Special Services .....	30,871	—	30,871
Travelling Expenses .....	7,948	—	7,948
Postage .....	1,338	—	1,338
Telephones and Telegrams .....	3,828	—	3,828
Sundry: Office Expenses, etc. ....	23,715	67,700	23,715
NET EXCESS .....	—	\$ 53,242	\$ 146,685

TABLE 13

## Details of Inventories as at March 31, 1959

## PRINTING

*Material in Main and Sub Stores*

Work-in-Process .....	\$570,914	
Paper Stores .....	685,097	
Printing Material Sub Stores .....	321,645	
Outside Printing Units Sub Stores .....	361,713	
Maintenance Stores .....	185,574	
Stores Condemnation .....	20,534	
Material Returns, Claims .....	112	
Consignment .....	21,433	
Drums and Containers .....	672	
Postage Meter .....	1,778	
		\$2,169,472

## STATIONERY

Inventories .....	\$803,161	
Material Returns, Claims .....	93	
		803,254

## TYPEWRITER AND OFFICE MACHINE .....

111,667

\$ 3,084,393

TABLE 14

## Details of Expenditures by Votes

<i>Vote No.</i>	<i>Appro- priations</i>	<i>Expend- itures</i>	<i>Lapsed</i>
	\$	\$	\$
321 Departmental Administration			
Salaries and Wages .....	522,811	522,041	
Travelling Expenses .....	3,650	3,628	
Postage .....	225	191	
Telephones and Telegrams .....	275	206	
Publication of Departmental Reports and other Material .....	2,800	2,799	
Office Stationery Supplies and Equipment .....	83,818	83,797	
Material and Supplies .....	2,000	1,825	
Repairs and Upkeep of Equipment .....	1,200	1,147	
Unemployment Insurance Contributions and other Personal Benefits .....	100	92	
Sundries .....	1,932	1,664	
	618,811	617,390	1,421



TABLE 14—Concluded

## Details of Expenditures by Votes

<i>Vote No.</i>	<i>Appro- priations</i>	<i>Expend- itures</i>	<i>Lapsed</i>
	\$	\$	\$
322 Purchasing, Stationery and Stores			
Salaries and Wages .....	569,577	554,221	
Professional and Special Services .....	100	14	
Travelling Expenses .....	7,950	7,761	
Freight, Express and Cartage .....	135,200	116,533	
Postage .....	10,700	7,338	
Telephones and Telegrams .....	3,400	3,353	
Repairs to Office Equipment and Acquisition of Spare Parts .....	427,100	369,081	
Office Stationery Supplies and Equipment .....	15,986	14,977	
Materials and Supplies .....	18,924	10,933	
Repairs and Upkeep of Equipment .....	2,100	1,949	
Municipal or Public Utility Services .....	1,200	737	
Unemployment Insurance Contributions and Other Personal Benefits .....	1,000	855	
Sundries .....	700	137	
	1,193,937	1,087,889	106,048
323 Distribution of Official Documents			
769 Salaries and Wages .....	294,250	292,313	
Travelling Expenses .....	700	700	
Freight, Express and Cartage .....	15,000	14,861	
Postage .....	26,000	25,764	
Telephones and Telegrams .....	450	338	
Advertising .....	27,500	26,448	
Office Stationery Supplies and Equipment .....	28,776	28,772	
Materials and Supplies .....	15,850	15,748	
Sundries .....	660	654	
	409,186	405,598	3,588
324 Printing and Binding of Official Publications for 770 Sale and Distribution to Departments and the Public			
Printing Queen's Printer's share of the Cost of publications distributed free in accordance with the official list approved by the Gover- nor in Council .....	45,000	43,114	
Printing, etc., for sales .....	639,000	637,865	
	684,000	680,979	3,021
325 Printing of the <i>Canada Gazette</i>			
771 Printing .....	156,042	156,041	1
326 Printing and Binding the Annual Statutes			
Printing and Binding .....	35,000	34,999	1
327 Plant Equipment and Replacements			
Acquisition or Construction of Equipment— Main Plant .....	334,918	306,354	
Acquisition or Construction of Equipment— Printing Unit .....	156,890	127,518	
Repairs and Upkeep .....	25,000	20,086	
	516,808	453,958	62,850
772 Reimbursement of the Queen's Printer's Advance Account for the value of Stores which have become obsolete, un- serviceable, lost or destroyed .....	14,573	14,573	









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